

FEES POLICY

Effective 6th January 2025



Campbells Bay
EARLY LEARNING CENTRE

Children 3 months - 3 years old

Figures include GST

2 Day Rate	\$190*
3 Day Rate	\$273
4 Day Rate	\$347
Full Time Rate	\$418

Enrolment, Attendance Hours and Withdrawal

We accept both full time and part time enrolments.

Full time is 6.5 hours or more a day, for 5 days a week.

Part time is 6.5 hours or more a day for 3 or 4 days a week (*or as negotiated where days are available).

Confirmation of enrolment will be issued upon receipt of your child's enrolment documentation. To secure the enrolment a fee of \$200 will be charged. The fee is non-refundable and must be paid prior to your child's start date.

At least two weeks' notice is required if you are wanting to alter your child's booked days.

At least two weeks' notice must be given in writing to our Administration should you wish to withdraw your child from the centre. Fees are payable during this notice period.

Payments

Our preferred method of payment is direct debit, internet banking or automatic payments. We are unable to accept cash payments.

Fees will be invoiced 2 weeks in advance. Failure to keep fees up-to-date may result in an enrolment being forfeited and the debt being passed on to a debt collection agency, for which the parent will be responsible for any associated costs incurred.

Work and Income childcare subsidies are available for fee assistance. The subsidy is subject to income qualification. Please contact Work and Income for further information. Full fees will be charged until the Centre receives the WINZ subsidy.

Statutory Holidays / Sick Days / Absences / Holidays

Fees will be charged for statutory holidays.

Fees are charged when your child is absent due to sickness or other reasons.

No fees will be charged if the Centre is closed over the Christmas/New Year period (up to two- week closure).

Each child receives up to 15 days holidays per calendar year at a reduced rate of 50% daily fees. Two weeks' notice must be provided to the Administrator to apply this reduced rate. A minimum enrolment of four months is required before this discount applies.

Children receiving 50% or more of the fees paid for through WINZ subsidies will be entitled to a discount up to the value of their weekly charge.

Children 3 - 5 years old

Figures include 20 hours ECE subsidy and GST

2 Day Rate	\$151*
3 Day Rate	\$216
4 Day Rate	\$278
Full Time Rate	\$321

No ECE subsidy Daily Rate \$107

No ECE subsidy Weekly Rate (5 days) \$420

Family Discount

Where there are two or more children from the same family attending full time, a discount of 10% will be applied to the oldest child's fees.

Late Fees

For children who are picked up after the Centres specified closing time, a late fee of \$15 for the first 10 minutes and \$1 a minute thereafter will be charged to your child's account.

Additional Optional Charges

If selected these charges will be added to your account.

• **Special Visitors, Events and Excursions**

Special visitors and excursions may be offered throughout the year as an optional extension to current interests, projects or investigations. These costs will vary. Information will be provided on Storypark and your permission requested prior to the event.

• **Key Tags**

We provide families with one key tag for entry. Additional key tags are available on request and will incur a \$15 non-refundable fee.

• **Wet Bags**

We encourage families to provide a wet bag for childrens' soiled or wet clothing. A CBELC branded wet bag is available for \$15.00.

• **Enrichment Programme (Ruru room)**

We offer a specialised Early Literacy Programme for pre-school children for a one-off fee of \$200 to cover consumables. Information about the programme and a separate permission form will be provided as a place becomes available.

Review of fees

Fees will be reviewed annually effective from the 1st January and parents will be given one month's notice of any fee changes.